ACHIEVEMENT
Series

A C H I E V E M E N T   S E R I E S

R E S C O R I N G   D I S T R I C T   O R   C L A S S R O O M   T E S T S

There may be occasions after a test has been administered to the students that an item is identified as being ineffective or *bad* due to a) having the wrong correct answer, b) being ambiguous, or c) not effectively measuring the skill represented by the item.

In these situations, the item can have a negative impact on students' test scores. It may need to be modified and the test subsequently rescored. Achievement Series includes a rescoring feature that can be used as needed for District and Classroom assessments.

This tutorial explains how to modify and rescore items on District and Classroom Tests.

1. Login to Achievement Series and based on the type of test, proceed as follows:

    A. **To Rescore a Classroom Test,** follow these steps:

        a. At the Home page, select the **Classroom Area** button.

        b. On the **Classroom Tests** tab, choose the **Class.**

        c. Locate the test to be rescored and verify that it is NOT active.

           Tip! Only inactive tests can be rescored. If the test is inactive go to step 2.

Caution! If the Classroom test is active, read the following before proceeding!

If the test is active but has no test results, a new Test ID will be generated if you de-activate the test, rescore it, and then re-activate. Having a new Test ID will be an issue if you have already printed Custom Plain Paper Answer Forms or if Test IDs have already been preslugged on Scantron test forms. This can also be an issue if this is an online test and you have already disseminated the Test IDs.

Therefore it is strongly recommended that a test be rescored *only after* test results have been recorded to prevent any issues with the Test ID changing.

Once a test has results, it can be deactivated and reactivated and the original Test ID will never change. That's why you should rescore after the test is given.

B. **To Rescore a District test,** follow these steps:

a. At the Home page, select the **District Tests** button.

b. Click <u>List</u> under **Published Tests.**

c. Click the **Test Name.**

d. Proceed to step 2 below.

2. After selecting the Test Name, click the **Rescore** link.

Note: If this is a Classroom Test, the link appears only for an *Inactive* tests.

3. Select the **Add Items To Rescore** button.

4. Select the item to be rescored and then click **Next.**

▪ *Version A* of the test displays if multiple test versions exist.

▪ Passage contents will not display with the applicable items.

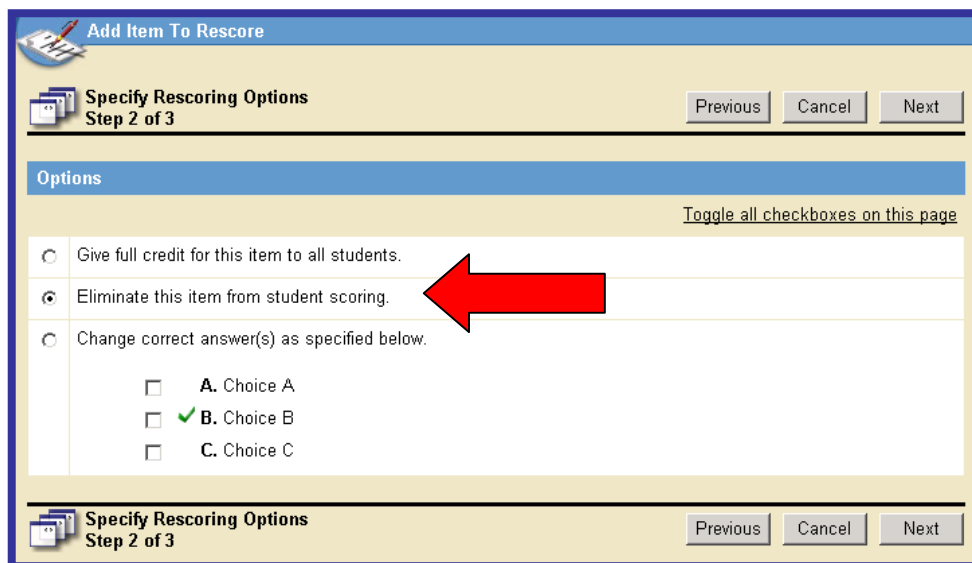▪ Partial Credit questions cannot be rescored. N/A displays by these items.

5. Specify the appropriate Rescoring Option, and then click **Next.**

   ○ Give full credit for this item to all students (Automatic Credit)

   ○ Eliminate this item from student scoring (No Credit)

   ○ Change the correct answer(s).
      Note: If this last option is chosen, select the correct answer.

   Tips!

   ▪ If item is Multiple Response, check boxes are available for selection.

   ▪ If item is Multiple Choice or T/F, radio buttons are available.

   ▪ Extended Response items cannot be rescored.

   ▪ When a question is scheduled for rescoring, it cannot be selected
      for a different session. This symbol ☿ will appear by the question.

6. When the rescoring confirmation message displays, click **OK** to proceed.

7. The **Rescoring List** displays the status of any items being rescored. The status will be noted as *Completed* or *In-Progress.*

Sample Screen for a Completed Item Rescoring Session

Sample Screen for a Scheduled Item Rescoring Session

- Select **Refresh** to get a current status of each rescoring session.

- Click **Delete** to remove a Scheduled Rescoring Session.